

## **CIRCULAR FOR THE GIRLS HOSTEL**

01<sup>st</sup> April, 2023

This is to inform you that students who wish to avail the hostel facility for the academic year 2023-24 (June 2023 to April 2024) (July 2023 to May 2024, in the case of Engineering & Management College) are requested to make an application available with the following members at the **Reception Desk of Dr. K M Vasudevan Pillai Campus**.

Mrs. Barkha Adak (Telephone no. 022 27456030/1700)

Please note that food will be served at the timings mentioned below:

- |  |                      |
|--|----------------------|
| • Breakfast at the respective hostel premises      | 06.30 am to 10.00 am |
| • Tea & Biscuits at the respective hostel premises | 05.00 pm to 06.00 pm |
| • Dinner at the respective hostel premises         | 08.00 pm to 10.00 pm |

### **LUNCH IS NOT PART OF THE MEAL CHARGES.**

The hostel rent and meal charges for the academic year is payable for 11 months. The total charges (hostel rent and meal charges) have to be paid in advance along with the hostel deposit in 2 installments:

- Deposit, Hostel rent & Meal charges for 6 months.
- Hostel rent & meal charges for 5 months.

A Local accommodation facility committee will monitor and facilitate the smooth functioning of the hostel and ensure upkeep of the hostel facility.

Please refer to the information Brochure for the Rules & Regulations for further details.

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The breakup for the fees is as given below:

<b>Room Type</b>	<b>Dormitory ( 6 beds per room)</b>	<b>Dormitory ( 6 beds per room)</b>	<b>Room (2 Beds per room)</b>	<b>Room (2 Beds per room)</b>
Period	Per student per month	Annually per student	Per student per month	Annually per student
Hostel Charges	Rs. 3,400 pm	Rs. 37,400/-	Rs. 4,000/-	Rs. 44,000/-
Meal Charges	Rs. 3,700 pm	Rs. 40,700/-	Rs. 3,700/-	Rs. 40,700/-
Total	Rs. 7100 pm	Rs. 78,100/-	Rs. 7,700/-	Rs. 84,700/-
Refundable Deposit	Rs. 15,000/-		Rs. 15,000/-	

The above rates will not be applicable for students who wish to avail the hostel facility for a period of 8 months or less in an academic year; please contact Hostel Incharge for using the hostel facility for shorter period of time.

In case any student wishes to discontinue the hostel facility, an application is to be submitted to the Hostel Incharge through warden of the hostel and is subject to the rules and regulations mentioned in the hostel brochure.

In case the student wishes to discontinue the facility before 31<sup>st</sup> October 2023, an amount equal to 3 months' rent will be deducted from the deposit/advance rent paid. This will be calculated from the next month of vacation of the hostel.

If the hostel facility is discontinued by the occupant after 31<sup>st</sup> October 2023, an amount equal to balance rent for the academic year shall be deducted from the deposit.

After deducting the amount due from the occupant, the balance amount of deposit, if any, shall be refunded by cheque within 30 days from the date of receiving application for discontinuation of the hostel facility.

Please note that the above circular does not apply to NRI students.

Thank you.

Rajesh Pillai  
Hostel In charge

## **CIRCULAR FOR THE BOYS HOSTEL**

01<sup>st</sup> April, 2023

This is to inform you that students who wish to avail the hostel facility for the academic year 2023-24 (June 2023 to April 2024) (July 2023 to May 2024, in the case of Engineering & Management College) are requested to make an application available with the following member at the **Reception Desk of Dr. K M Vasudevan Pillai Campus**.

Mrs. Barkha Adak (Telephone no. 022 27456030/1700)

Please note that food will be served at the timings mentioned below:

- |  |                      |
|--|----------------------|
| • Breakfast at the respective hostel premises      | 06.30 am to 10.00 am |
| • Tea & Biscuits at the respective hostel premises | 05.00 pm to 06.00 pm |
| • Dinner at the respective hostel premises         | 08.00 pm to 10.00 pm |

### **LUNCH IS NOT PART OF THE MEAL CHARGES.**

The hostel rent and meal charges for the academic year is payable for 11 months. The total charges (hostel rent and meal charges) have to be paid in advance along with the hostel deposit in 2 installments:

- Deposit, Hostel rent & Meal charges for 6 months.
- Hostel rent & meal charges for 5 months.

A Local accommodation facility committee will monitor and facilitate the smooth functioning of the hostel and ensure upkeep of the hostel facility.

Please refer to the information Brochure for the Rules & Regulations for further details.

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The breakup for the fees is as given below:

<b>Room Type</b>	<b>Common washroom (3 Beds per room)</b>	<b>Common washroom (3 Beds per room)</b>	<b>Attached washroom (3 Beds per room)</b>	<b>Attached washroom (3 Beds per room)</b>
Period	Per student per month	Annually per student	Per student per month	Annually per student
Hostel Charges	Rs. 3,800 pm	Rs. 41,800/-	Rs. 4,500/-	Rs. 49,500/-
Meal Charges	Rs. 3,700 pm	Rs. 40,700/-	Rs. 3,700/-	Rs. 40,700/-
Total	Rs. 7,500 pm	Rs. 82,500/-	Rs. 8,200/-	Rs. 90,200/-
Refundable Deposit	Rs. 15,000/-		Rs. 15,000/-	

The above rates will not be applicable for students who wish to avail the hostel facility for a period of 8 months or less in an academic year; please contact Hostel Incharge for using the hostel facility for shorter period of time.

In case any student wishes to discontinue the hostel facility, an application is to be submitted to the Hostel Incharge through warden of the hostel and is subject to the rules and regulations mentioned in the hostel brochure.

In case the student wishes to discontinue the facility before 31<sup>st</sup> October 2023, an amount equal to 3 months' rent will be deducted from the deposit/advance rent paid. This will be calculated from the next month of vacation of the hostel.

If the hostel facility is discontinued by the occupant after 31<sup>st</sup> October 2023, an amount equal to balance rent for the academic year shall be deducted from the deposit.

After deducting the amount due from the occupant, the balance amount of deposit, if any, shall be refunded by cheque within 30 days from the date of receiving application for discontinuation of the hostel facility.

Please note that the above circular does not apply to NRI students.

Thank you.

Rajesh Pillai  
Hostel In charge